

**PRIMA 2017 Spring Training**  
**Public Employee Survival Tactics: Stay out of the Paper, Stay out of Jail**

**May 4 Moscow      May 9 Pocatello      May 10 Boise**

- **Public Records in an Electronic World**

*Learn about the Idaho Public Records Law found at Chapter 3, Title 9 of the Idaho Code. Examine the current provisions of the law and how they relate to records that are created, maintained and accessed from strictly public platforms as well as how to treat records created and maintained on private platforms such as a public official's personal computer. Discuss the impact of the use of social media pages such as Facebook and Twitter to create and maintain records that may be considered public and how the public might access those records.*

- **Claims and Torts and Lawsuits, Oh My!**

*Learn about the procedures outlined in the ITCA and the agency responsibilities in working with their insurers. Hear an overview of what constitutes negligence and the various immunities available under the statute. Discuss Federal claims including timelines, differences between State and Federal claims, and the types of claims that may be filed in Federal Court. Review the claim forms available for various types of situations.*

- **Open Meeting Laws: Why You Should Care**

*Training on the basics of the open meeting statutes with emphasis on how and when it is appropriate to use **Executive Sessions**. Several Idaho public entities have discovered that the use of electronic communication between governing board members may create a violation. Hear what they have learned about these inadvertent violations and their use of the 'cure' process that is in the statute.*

- **Shopping with Public Dollars – Bidding and Purchasing Laws**

*Making purchases with public funds differs from our personal private spending in many ways. One statutory chapter establishes purchasing rules for all political subdivisions – concerning public works construction, buying personal property and addressing procurement where price is not the primary concern. Learn the differences among the allowable purchasing practices to serve your entity and to avoid the penalties for violation.*

- **Better than Good Enough: Ethical Standards in Public Service**

*There are several statutes that prohibit combining public service and self-interest. Some cancel actions that violate the law, while others attach criminal penalties. Learn about the legal minimums and the principles that recognize that "we can be better than that" in order to do your best for the public you serve.*

- **Planning and Zoning from 30,000 Feet**

*Counties and cities are required to carry out planning and zoning responsibilities. Other political subdivisions are subject to planning and zoning regulations – so it would be to their advantage to know the general lay of the land. This session will provide an overview of the planning and zoning realm in Idaho for those who apply it and for those who must comply.*

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- **Survival Tactic: Driving Behavior Change**

*Discuss actions you have taken to become a safer driver. Share adjustments you have made to your driving routine so you are safer behind the wheel. Learn from each other how easy it is to be a safer driver just by changing something about the way we drive so we can drive smart and get home safely.*

- **Law Enforcement Liability**

*Discover claim trends in Idaho local Law Enforcement based on data collected by ICRMP over the past 3 years. Understand actions that local law enforcement agencies can take to reduce the risks related to the highest claims areas: driving and employment practices.*

- **Training Resources**

*Learn what training resources you can take advantage of: such as ICRMP's RMDP, offering members a way to save money and target training efforts. Hear how the Risk Management Discount Program focuses on the highest claims areas for local governments: driving and employment, by utilizing online policy reviews and training, targeted to reduce claims.*